

# COVID-19 Preparedness & Response Plan

## Safety Update: May 18, 2021

Pioneer Memorial Church

### Summary

As Pioneer Memorial Church cares for the health and safety of our children and adults who do not have access to vaccines, our church family will continue to mask and practice physical distancing until further notice.

The Pioneer Memorial Church Safety Committee has reviewed guidelines set forth by state, federal, and Church officials related to the use of the Pioneer church facility during the COVID-19 pandemic. The following information is the latest update in our Preparedness and Response Plan. It will be effective May 25, 2021, subject to guidelines issued by the Michigan Department of Human Health Services ("[MDHHS](#)") OR Berrien County Health Department ("[BCHD](#)").

Pioneer will aim to open without restrictions by Fall 2021 by following Andrews University's Covid-19 protocol at : <https://www.andrews.edu/services/safety/resources/covid19>

### Updates

#### Pioneer operations

- Pioneer office access, activity, and capacity will align with the prevailing guidelines set by MIOSHA, as seen at the Michigan Department of Labor and Economic Opportunity's [website](#).
- To facilitate compliance,
  - Tithes and offerings may continue to be dropped in the provided secure wall-mounted receptacle, or through the Adventist Giving [portal](#).
  - A self-service table is available for accessing quarterlies and other Sabbath School materials.
- In support of our adults and children who cannot be vaccinated, we continue to require the use of masks indoors.
- Pioneer will accommodate limited food service in accordance with Andrews University protocol. (<https://www.andrews.edu/worldchangers/changingworld/features/policy.html>).
- Pioneer encourages the practice of frequent and proper hand hygiene for all who enter the facility (*see Figure 1*).
- Time inside, as well as movement about, the building should be minimized as much as possible.
- Meetings will continue to be held remotely where possible.

- Pioneer will encourage awareness of the [MDHHS guidelines](#) for vaccinated and unvaccinated persons.
- These guidelines will be administered by the Pioneer Memorial Church Associate Pastor for Administration.

## Church Activities

- At Pioneer, we continue to encourage and practice physical distancing except for persons of the same household/bubble.
- In support of our adults and children who cannot be vaccinated, we continue to require the use of masks indoors.
- Any member or visitor not feeling well is requested to participate remotely.
- Guidelines will be administered by the pastor for each department/ministry in collaboration with the ministry leader(s).

## Outdoor Pioneer Activities

- Pioneer outdoor activities will align with the guidelines set by the MDHHS or BCHD for [Large Outdoor Events](#).

## Resources & References

1. Adventist Giving portal  
<https://adventistgiving.org/#/>
2. Cloth Face Coverings (CDC)  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>
3. Social Distancing Guidelines (CDC)  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>
4. Michigan Department of Labor and Economic Opportunity  
<https://www.michigan.gov/leo/0,5863,7-336-100207---,00.html>
5. State of Michigan May 15, 2021 Gatherings and Face Mask Order  
[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-559589--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-559589--,00.html)
6. Large Outdoor Events Guidance  
[https://www.michigan.gov/documents/coronavirus/Enhanced\\_Outdoor\\_Stadium\\_and\\_Arena\\_Guidance\\_3.19.21\\_719887\\_7.pdf](https://www.michigan.gov/documents/coronavirus/Enhanced_Outdoor_Stadium_and_Arena_Guidance_3.19.21_719887_7.pdf)
7. Guidelines to choosing safer activities for vaccinated and unvaccinated persons  
[https://www.michigan.gov/documents/coronavirus/5-14-2020\\_Choosing\\_Safer\\_Activities\\_v5\\_725416\\_7.pdf](https://www.michigan.gov/documents/coronavirus/5-14-2020_Choosing_Safer_Activities_v5_725416_7.pdf)

Figure 1: Hand Hygiene

# CLEAN HANDS ARE SAFER HANDS

FOLLOW THESE 4 STEPS TO MAKE SURE YOUR HANDS ARE SAFE

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## WET

Wet hands with clean, running water and apply soap.



## LATHER

Rub hands together to lather soap. Don't forget the backs of your hands, between fingers, and under nails!



## SCRUB

Scrub at least 20 seconds (hum "Happy Birthday" song twice).



## RINSE

Rinse hands under clean, running water.



## DRY

Dry hands using a clean towel.



## Figure 2: Proper Use of a Disposable Respirator

### How to Properly Put on and Take off a Disposable Respirator

WASH YOUR HANDS THOROUGHLY BEFORE PUTTING ON AND TAKING OFF THE RESPIRATOR.

If you have used a respirator before that fit you, use the same make, model and size.

Inspect the respirator for damage. If your respirator appears damaged, DO NOT USE IT. Replace it with a new one.

Do not allow facial hair, hair, jewelry, glasses, clothing, or anything else to prevent proper placement or come between your face and the respirator.

Follow the instructions that come with your respirator.<sup>1</sup>

#### Putting On The Respirator



Position the respirator in your hands with the nose piece at your fingertips.



Cup the respirator in your hand allowing the headbands to hang below your hand. Hold the respirator under your chin with the nosepiece up.



The top strap (on single or double strap respirators) goes over and rests at the top back of your head. The bottom strap is positioned around the neck and below the ears. Do not crisscross straps.



Place your fingertips from both hands at the top of the metal nose clip (if present). Slide fingertips down both sides of the metal strip to mold the nose area to the shape of your nose.

#### Checking Your Seal<sup>2</sup>



Place both hands over the respirator, take a quick breath in to check whether the respirator seals tightly to the face.



Place both hands completely over the respirator and exhale. If you feel leakage, there is not a proper seal.



If air leaks around the nose, readjust the nosepiece as described. If air leaks at the mask edges, re-adjust the straps along the sides of your head until a proper seal is achieved.



If you cannot achieve a proper seal due to air leakage, ask for help or try a different size or model.

#### Removing Your Respirator



DO NOT TOUCH the front of the respirator! It may be contaminated!



Remove by pulling the bottom strap over back of head, followed by the top strap, without touching the respirator.



Discard in waste container. WASH YOUR HANDS!

Employers must comply with the OSHA Respiratory Protection Standard, 29 CFR 1910.134 if respirators are used by employees performing work-related duties.

<sup>1</sup> Manufacturer instructions for many NIOSH approved disposable respirators can be found at [www.cdc.gov/niosh/npptl/topics/respirators/disp\\_part/](http://www.cdc.gov/niosh/npptl/topics/respirators/disp_part/)

<sup>2</sup> According to the manufacturer's recommendations

For more information call 1-800-CDC-INFO or go to <http://www.cdc.gov/niosh/npptl/topics/respirators/>



NIOSH Publication No. 2010-133

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## Notes

Executive Order 2020-110 (June 1, 2020)

[https://www.michigan.gov/whitmer/0,9309,7-387-90499\\_90705-530620--,00.html](https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-530620--,00.html)

- “With this order, I find it reasonable and necessary to move the state to Stage 4 of the Michigan Safe Start Plan. As a result, Michiganders are no longer required to stay home. Instead, certain businesses will remain closed and specific activities that present a heightened risk of infection will remain prohibited. Any work that is capable of being performed remotely must be performed remotely.”
- “Swimming pools and day camps for kids will also be permitted to reopen on [June 8].”
- “Michiganders must continue to wear face coverings when in enclosed public spaces and should continue to take all reasonable precautions to protect themselves, their co-workers, their loved ones, and their communities.”
- “Indoor social gatherings and events of more than 10 people are prohibited.”
- “Outdoor social gatherings and events are permitted so long as people maintain six feet of distance from one another and the assemblage consists of no more than 100 people.”
- Berrien County is Michigan Region 3
- “Any work that is capable of being performed remotely (i.e., without the worker leaving his or her home or place of residence) must be performed remotely.”
- “Any business or operation that requires its employees to leave their home or place of residence for work is subject to the rules on workplace safeguards in Executive Order 2020-97 or any order that may follow from it.”
- “Indoor social gatherings and events among persons not part of a single household are permitted, but may not exceed 10 people.”
- “Outdoor social gatherings and events among persons not part of a single household are permitted, but only to the extent that:
  - The gathering or event does not exceed 100 people, and
  - People not part of the same household maintain six feet of distance from one another.”

1. Whitmer Executive Order May 21, 2020 #97 (safeguards)

[https://content.govdelivery.com/attachments/MIEOG/2020/05/21/file\\_attachments/1456637/EO%202020-97%20Emerg%20order%20-%20Workplace%20safeguards%20-%20re-issue.pdf](https://content.govdelivery.com/attachments/MIEOG/2020/05/21/file_attachments/1456637/EO%202020-97%20Emerg%20order%20-%20Workplace%20safeguards%20-%20re-issue.pdf)

2. Whitmer Executive Order May 21, 2020 #100 (stay home order)

[https://content.govdelivery.com/attachments/MIEOG/2020/05/22/file\\_attachments/1458387/EO%202020-100%20Emerg%20order%20-%20amendments.pdf](https://content.govdelivery.com/attachments/MIEOG/2020/05/22/file_attachments/1458387/EO%202020-100%20Emerg%20order%20-%20amendments.pdf)

3. All MI Executive Orders

[https://www.michigan.gov/coronavirus/0,9753,7-406-98178\\_98455-521682--,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98178_98455-521682--,00.html)

Hygiene: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>